

FRANKLIN COUNTY LIBRARY BOARD MEETING AGENDA

March 11, 2025 at 4:00 p.m.
Charleston

I. Call to Order

II. Approval of Minutes

- December 2024 Minutes (page 1)

III. Financial Report (page 2a-c, 3a-d, 4a-m)

2025 County Budget	\$743,405.19
CH Income	\$685.00
CH Expenditures	\$562.25
CH Petty Cash	\$8012.56
OZ Income	\$695.65
OZ Expenditures	\$385.43
OZ Petty Cash	\$7,819.51

IV. Librarians Report (page 5, 6a-b)

- Ozark Programming
- Charleston Programming

V. Regional Report

VI. Old Business

VII. New Business

- AWE Learning- Early Literacy Station - Ozark - Small Equipment 2002 (page 7a-d)
- Office Chair Replacements - Ozark - Building Materials 2020 (page 8)
- 2025 OverDrive Conference - August 12-14th - Travel 3030 (page 9a-c)
- Board Bylaws and Officer Elections (10, 11a-c)

VIII. Adjournment

Franklin County Library Board
Board Minutes-12/10/2024
Minutes prepared by Marcie Newhart

Meeting began, 9/10/24, 6:03pm

Members Present: Doris Mantooth, Marcie Newhart, Jamie McGehee,
Librarians Present: Brianna Lamb, Hannah Gillean

Approval of previous board minutes, motion made by Jamie seconded by Doris to approve the September 2024 Board Meeting minutes.

Financial Report- Motion made by Doris to accept the financial report as read by Hannah and Brianna, and seconded by Jamie.

Librarians Report-

Charleston (Hannah)- Have had good attendance, and library ran smoothly with the help of the Ozark and regional librarians helping out while Hannah on maternity leave.

Ozark (Brianna)- Good outreach and fall events in the community, Christmas events planned, good attendance at storytime. Focusing on 2025 outreach and getting into the schools.

Regional Report (Per Misty's email)- The Grinch is scheduled to be at the branches, and the regional staff is doing outreach. The region budget and holiday schedule were approved.

New Business:

Budget: Brianna and Hannah made a proposal of a 10% employee wage increase and line adjustments for 2025 due to unallocated funds and revenue in the county, and also to update and improve facilities. A motion was made by Jamie to accept the 2025 budget and seconded by Doris.

Holidays: A motion was made by Jamie and seconded by Doris to accept the 2025 Holiday Closing Dates and adjusted board meeting times for 2025.

Meeting Adjourned- Motion to adjourn made by Doris and seconded by Jamie.

Adjourned: 6:33 p.m.

CHARLESTON INCOME JANUARY

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DATE	RECEIPT	NAME	COPIES	FAX	BK SALE/DO	CARDS	LOST BOOK	MISC	PROGRAMS	REIMBURSE	MEM/GIFT	TOTAL	DEPOSIT
1/2/2025	6666	SMITH	5.00										
1/6/2025	6667	VOID											
1/7/2025	6668	SCHABERG	5.00										
1/8/2025	6669	YELLOW PAD/CASH DRAWER										20.20	
1/8/2025		DEPOSIT											20.20
1/8/2025	6670	SMITH	9.00										
1/14/2025	6671	SMITH	6.00										
1/15/2025	6672	SMITH	5.00										
1/17/2025	6673	YELLOW PAD/CASH DRAWER										40.30	
1/17/2025		DEPOSIT											40.30
1/23/2025	6674	LOWE	8.00										
1/24/2025	6675	YELLOW PAD/CASH DRAWER										29.36	
1/24/2025		DEPOSIT											29.36
1/28/2025	6676	HARRISON								50.00			
1/31/2025	6677	YELLOW PAD/CASH DRAWER										57.00	
1/31/2025		DEPOSIT											57.00
		TOTALS	38.00	-								146.86	146.86

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FRANKLIN COUNTY BOARD REPORT - OZARK

BEGINNING BALANCE \$7,509.29

DATE	CHECK #	PAYEE	ITEMS	AMOUNT
1/21/2025	1813	REBECCA SIGHTS	BUILDING DEEP CLEAN	160.00
	1814	VOID		
2/5/2025	1815	KAITLYND ALSTON	PROGRAM SUPPLIES - STORYTIME	17.86
2/18/2025	1816	REBECCA SIGHTS	DEEP CLEANING FURNITURE/CARPETS	160.00
2/26/2025	1817	BRIANNA LAMB	PROGRAM SUPPLIES - BOOKCLUB	47.57
TOTAL EXPENSES				385.43

DEPOSITED ITEMS	COPIES	BOOK SALE	FAX	LOST BOOKS	MISC	REIM	MEM/GIFT	TOTAL
JAN	203.05	32.50	21.00	0.00	13.50	0.00	0.00	270.05
FEB	309.70	36.00	57.00	15.00	7.90	0.00	0.00	425.60
MAR								0.00
QUARTER TOTAL								695.65

ENDING BALANCE \$7,819.51

QUARTERLY INCOME	
FIRST QUARTER	695.65
SECOND QUARTER	
THIRD QUARTER	
FOURTH QUARTER	
TOTAL DEPOSITS	695.65

MONTHLY	INCOME VS EXPENSES	
	INCOME	EXPENSES
JANUARY	270.05	160.00
FEBRUARY	425.60	225.43
MARCH		
TOTAL DEPOSITS	695.65	385.43

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Franklin County Ozark Income			Dec-24								
DATE	RECEIPT	NAME	COPIES	BOOK SALE	FAX	LOST BOOKS	MISC	REIMBURSEMENT	MEM/GRANT	TOTAL	DEPOSIT
12/2/2024	14162	LAXTON	9.00							9.00	
12/2/2024	14183	FLAGG	10.00							10.00	
12/2/2024	14164	JOHNSON			9.50					9.50	
12/2/2024	14165	SMITH			3.00					3.00	
12/2/2024	14166	CHRISTY	8.00							8.00	
12/5/2024	14167	void								0.00	
12/5/2024	14168	HANSEN	3.40							3.40	
12/5/2024	14169	STEEL	2.40							2.40	
12/6/2024	14170	CASH DRAWER	13.55	5.00	2.50		0.05			21.10	
12/6/2024		DEPOSIT									66.40
12/6/2024	14171	JONES	6.00							6.00	
12/9/2024	14172	BROWN	51.20							51.20	
12/10/2024	14173	RIDDLE		4.00						4.00	
12/10/2024	14174	ALBRIGHT		20.00						20.00	
12/10/2024	14175	HUNT			2.50					2.50	
12/10/2024	14176	ROONEY	9.00							9.00	
12/11/2024	14177	WOOD			2.00					2.00	
12/13/2024	14178	CASH DRAWER	13.80	4.00	4.00		1.35			23.15	
12/13/2024		DEPOSIT									117.85
12/13/2024	14179	HELMERT	3.40							3.40	
12/13/2024	14180	BISSELL		4.00						4.00	
12/16/2024	14181	MILBRIGHT	3.00							3.00	
12/17/2024	14182	MORGAN	4.00							4.00	
12/17/2024	14183	OWENS	2.50							2.50	
12/17/2024	14184	SIMS	3.00							3.00	
12/19/2024	14185	SAULSBERRY	5.20							5.20	
12/19/2024	14186	CHARCOAL	3.00							3.00	
12/19/2024	14187	ACOLI-BEYETTE	3.50							3.50	
12/20/2024	14188	CASH DRAWER	12.60	6.00	2.00		0.75			21.35	
12/20/2024		DEPOSIT									52.95
12/20/2024	14189	CROSSNO	3.00							3.00	
12/20/2024	14190	GUIDANCE CENTER	10.00							10.00	
12/21/2024	14191	AUTERSON	2.80							2.80	
12/27/2024	14192	BROWN		4.00						4.00	
12/30/2024	14193	DOONEY		3.00						3.00	
1/2/2025	14194	CASH DRAWER	7.60	12.00	2.00		0.06			21.66	
1/2/2025		DEPOSIT									44.46
TOTAL FOR BOARD REPORT			189.95	62.00	27.50	0.00	2.21	0.00	0.00		281.66

JANUARY	229.74
FEBRUARY	284.80
MARCH	377.34
APRIL	279.25
MAY	275.30
JUNE	296.00
JULY	324.68
AUGUST	745.65
SEPTEMBER	263.05
OCTOBER	364.06
NOVEMBER	490.49
DECEMBER	281.66
TOTAL	4212.02

Franklin County Ozark Income

Jan-25

DATE	RECEIPT	NAME	COPIES	BOOK SALE	FAX	LOST BOOKS	MISC	REIMBURSEMENT	MEM/GRANT	TOTAL	DEPOSIT
1/1/2025	14195	BAILEY	4.00							4.00	
1/3/2025	14196	SUMMONS			2.50					2.50	
1/6/2025	14197	PEREZ			7.00					7.00	
1/7/2025	14198	MCCARTER	4.00							4.00	
1/8/2025	14199	BRAMACCI	2.40							2.40	
1/8/2025	14200	WALTER	20.40							20.40	
1/14/2025	14201	MCCARTNEY	14.80							14.80	
1/15/2025	14202	SHORT		10.00						10.00	
1/15/2025	14203	ROSE	15.50							15.50	
1/16/2025	14204	MANTOOTH	3.00				7.00			10.00	
1/16/2025	14205	ALSTON	12.40							12.40	
1/17/2025	14206	CASH DRAWER	23.40	8.50	4.50		1.50			37.90	
1/17/2025		DEPOSIT									140.90
1/17/2025	14207	MANTOOTH	10.00							10.00	
1/21/2025	14208	SOSEBEE		4.00						4.00	
1/21/2025	14209	LAMAR	2.00							2.00	
1/21/2025	14210	BAGGINS	5.40							5.40	
1/22/2025	14211	OLSEN	16.00							16.00	
1/23/2025	14212	SEAL	20.00							20.00	
1/24/2025	14213	CASH DRAWER	7.25	3.00	2.00					12.25	
1/24/2025		DEPOSIT									69.65
1/24/2025	14214	MOSER	4.20							4.20	
1/27/2025	14215	FEILDS	2.00							2.00	
1/27/2025	14216	NORRID	4.00							4.00	
1/28/2025	14217	WILLIAMS	17.00							17.00	
1/31/2025	14218	CASH DRAWER	15.30	7.00	5.00		5.00			32.30	
1/31/2025		DEPOSIT									59.50
TOTAL FOR BOARD REPORT			203.05	32.50	21.00	0.00	13.50	0.00	0.00		270.05

JANUARY	270.05
FEBRUARY	
MARCH	
APRIL	
MAY	
JUNE	
JULY	
AUGUST	
SEPTEMBER	
OCTOBER	
NOVEMBER	
DECEMBER	
TOTAL	270.05

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Franklin County Ozark Income

Feb-25

DATE	RECEIPT	NAME	COPIES	BOOK SALE	FAX	LOST BOOKS	MISC	REIMBURSEMENT	MEM/GRANT	TOTAL	DEPOSIT
1/31/2025	14219	BRIDGETT	12.80							12.80	
2/3/2025	14220	RUSHING	4.20							4.20	
2/3/2025	14221	MCOWEN	2.20							2.20	
2/3/2025	14222	PENNY	5.40							5.40	
2/3/2025	14223	ROONEY	5.20							5.20	
2/3/2025	14224	CHRISTY	24.60							24.60	
2/4/2025	14225	BROMSTEAD	3.80							3.80	
2/4/2025	14226	DEMESTENANCE			8.50					8.50	
2/4/2025	14227	TURNER	3.20							3.20	
2/4/2025	14228	CHRISTY	3.60							3.60	
2/4/2025	14229	FLANARY	3.50							3.50	
2/5/2025	14230	FLAGG	10.00							10.00	
2/5/2025	14231	QUALLS		6.00						6.00	
2/5/2025	14232	HERNANDEZ			2.50					2.50	
2/6/2025	14233	SHAVENG	8.20							8.20	
2/6/2025	14234	CULLUM			8.00					8.00	
2/7/2025	14235	CASH DRAWER	22.70	6.00	3.50			3.65		35.85	
		DEPOSIT									147.55
2/7/2025	14236	LOPEN	2.00							2.00	
2/7/2025	14237	VAUGHT	6.60							6.60	
2/7/2025	14238	QUIGLEY	4.60							4.60	
2/7/2025	14239	MCELHANEY	8.00							8.00	
2/8/2025	14240	AGULAR	3.40							3.40	
2/11/2025	14241	PIPER			4.00					4.00	
2/12/2025	14242	MCCARTER	10.00							10.00	
2/12/2025	14243	BONO	4.50							4.50	
2/13/2025	14244	KENNEDY	6.00							6.00	
2/14/2025	14245	CASH DRAWER	14.40		3.00			0.10		17.50	
2/14/2025		DEPOSIT									66.60
2/14/2025	14246	PARSONS	1.00							1.00	
2/20/2025	14247	HICKS			23.50					23.50	
2/20/2025	14248	IGO	16.00							16.00	
2/20/2025	14249	BENJAMIN	14.80							14.80	
2/21/2025	14250	CASH DRAWER	8.30	8.00	2.00			1.90		20.20	
		DEPOSIT									75.50
2/21/2025	14251	FREEMAN	4.00							4.00	
2/21/2025	14252	AUTERSON	4.00							4.00	
2/21/2025	14253	CRUMPACKER	4.00							4.00	
2/21/2025	14254	GOINES	17.40							17.40	
2/22/2025	14255	BLAINE	10.60							10.60	
2/22/2025	14256	FAGUE	8.00							8.00	
2/24/2025	14257	PENNY	4.50							4.50	
2/25/2025	14258	CARRELL	10.20							10.20	
2/26/2025	14259	HILE	3.60							3.60	
2/26/2025	14260	WALKER				7.00				7.00	
2/26/2025	14261	SMITH	4.00							4.00	
2/27/2025	14262	SIX STAR	4.00							4.00	
2/27/2025	14263	HIFLE	5.00							5.00	
2/27/2025	14264	BROWN				8.00				8.00	
2/28/2025	14265	CASH DRAWER	21.40	16.00	2.00			2.25		41.65	
2/28/2025		DEPOSIT									135.95
TOTAL FOR BOARD REPORT			309.70	36.00	57.00	15.00	7.90	0.00	0.00	425.60	

JANUARY	270.05
FEBRUARY	425.60
MARCH	
APRIL	
MAY	
JUNE	
JULY	
AUGUST	
SEPTEMBER	
OCTOBER	
NOVEMBER	
DECEMBER	
TOTAL	695.65

4a

FRANKLIN COUNTY, ARKANSAS
 Summary Statement of Operation
 Expenditures
 25-01 to 25-02
 01/01/2025 - 02/28/2025
 3008 County Library

Posted on or Before 03/04/2025

Account	Description	Orig Budget	Amendments	Amend Budget	Trans	Enc	Trans	Year to Date	Enc	Balance	Used %
3008.0600	County Library										
1001	Salaries, Full Time	220,242.88	0.00	220,242.88	16,942.40	0.00	33,345.52	0.00	0.00	186,897.36	15.14
1002	Salaries, Part Time	65,402.48	0.00	65,402.48	3,905.90	0.00	7,700.38	0.00	0.00	57,702.10	11.77
1003	Temp / Seasonal	4,500.00	0.00	4,500.00	0.00	0.00	0.00	0.00	0.00	4,500.00	0.00
1004	Contract Labor	3,000.00	0.00	3,000.00	0.00	0.00	0.00	0.00	0.00	3,000.00	0.00
1006	Social Security Matchi	24,517.29	0.00	24,517.29	1,572.17	0.00	3,094.55	0.00	0.00	21,422.74	12.62
1008	Noncontributory Retire	44,450.27	0.00	44,450.27	2,773.16	0.00	5,455.57	0.00	0.00	38,994.70	12.27
1009	Health Insurance	48,000.00	0.00	48,000.00	3,108.96	0.00	6,226.42	0.00	0.00	41,773.58	12.97
1010	Workmen's Compensation	300.00	0.00	300.00	0.00	0.00	168.00	0.00	0.00	132.00	56.00
1011	Unemployment Compensat	500.00	0.00	500.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00
	Sub Total Personnel Services	410,912.92	0.00	410,912.92	28,302.59	0.00	55,990.44	0.00	0.00	354,922.48	13.63
2001	General Supplies	12,000.00	0.00	12,000.00	456.44	0.00	734.27	0.00	0.00	11,265.73	6.12
2002	Small Equipment	20,000.00	0.00	20,000.00	0.00	0.00	0.00	0.00	0.00	20,000.00	0.00
2003	Janitorial Supplies	3,000.00	0.00	3,000.00	222.19	0.00	669.02	0.00	0.00	2,330.98	22.30
2020	Building Materials and	46,000.00	0.00	46,000.00	38.46	0.00	38.46	0.00	0.00	45,961.54	0.08
2022	Plumbing and Electrica	12,000.00	0.00	12,000.00	0.00	0.00	0.00	0.00	0.00	12,000.00	0.00
2024	Maintenance and Servic	12,000.00	0.00	12,000.00	545.93	0.00	2,061.86	0.00	0.00	9,938.14	17.18
	Sub Total Supplies	105,000.00	0.00	105,000.00	1,263.02	0.00	3,503.61	0.00	0.00	101,496.39	3.34
3009	Other Professional Ser	6,000.00	0.00	6,000.00	0.00	0.00	0.00	0.00	0.00	6,000.00	0.00
3020	Telephone and Fax - La	14,000.00	0.00	14,000.00	0.00	0.00	0.00	0.00	0.00	14,000.00	0.00
3021	Postage	400.00	0.00	400.00	0.00	0.00	0.00	0.00	0.00	400.00	0.00
3030	Travel	10,000.00	0.00	10,000.00	0.00	0.00	14.68	0.00	0.00	9,985.32	0.15
3040	Advertising and Public	32,000.00	0.00	32,000.00	1,485.97	0.00	4,754.08	0.00	0.00	27,245.92	14.86
3052	Fire and Extended Cove	12,963.00	0.00	12,963.00	0.00	0.00	14,961.28	0.00	0.00	-1,998.28	115.42

Prepared by: Char-Leigh Burke
 SOP.RPT
 Funds : 3008
 Printed 10:59:38
 Depts : 0600
 Lines : All
 04 MAR 2025

416

FRANKLIN COUNTY, ARKANSAS
 Summary Statement of Operation
 Expenditures
 25-01 to 25-02
 01/01/2025 - 02/28/2025
 3008 County Library

Posted on or Before 03/04/2025

Account	Description	Orig Budget	Amendments	Amend Budget	02/01 - 02/28		Year to Date		Balance	Used
					Trans	Enc	Trans	Enc		
3008.0600	County Library (Continued from previous Page)									
3060	Utilities - Electricit	14,000.00	0.00	14,000.00	286.40	0.00	286.40	0.00	13,713.60	2.05
3061	Utilities - Gas	4,000.00	0.00	4,000.00	882.41	0.00	1,708.73	0.00	2,291.27	42.72
3062	Utilities - Water	300.00	0.00	300.00	15.37	0.00	15.37	0.00	284.63	5.12
3063	Utilities - Waste Disp	650.00	0.00	650.00	39.30	0.00	89.85	0.00	560.15	13.82
3090	Dues and Memberships	1,500.00	0.00	1,500.00	65.00	0.00	65.00	0.00	1,435.00	4.33
3096	County Matching Funds	12,651.78	0.00	12,651.78	0.00	0.00	0.00	0.00	12,651.78	0.00
3097	Tax Refunds	85,000.00	0.00	85,000.00	0.00	0.00	0.00	0.00	85,000.00	0.00
3101	Training and Education	32,000.00	0.00	32,000.00	1,825.70	0.00	16,583.07	0.00	15,416.93	51.82
	Sub Total Other Charges	225,464.78	0.00	225,464.78	4,600.15	0.00	38,478.46	0.00	186,986.32	17.07
4002	Buildings	100,000.00	0.00	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
	Sub Total Capital Outlay	100,000.00	0.00	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
	Dept Total * County Library	841,377.70	0.00	841,377.70	34,165.76	0.00	97,972.51	0.00	743,405.19	11.64

FRANKLIN COUNTY, ARKANSAS
 Summary Statement of Operation
 Expenditures
 25-01 to 25-02
 01/01/2025 - 02/28/2025
 3008 County Library

Posted on or Before 03/04/2025

4c

Account Fund Total	Description ** 3008 County Libra	Orig Budget		Amendments		Amend Budget		02/01 - 02/28		Year to Date		Balance	Used
		841,377.70	0.00	841,377.70	0.00	34,165.76	0.00	97,972.51	0.00	743,405.19	11.64		

Prepared by: Char-Leigh Burke
 SOP.RPT

Funds : 3008 Printed 10:59:38 04 MAR 2025
 Depts : 0600 Lines : ALL

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FRANKLIN COUNTY, ARKANSAS
 Summary Statement of Operation
 Expenditures
 25-01 to 25-02
 01/01/2025 - 02/28/2025

Posted on or Before 03/04/2025

Account	Description	Orig Budget	Amendments	Amend Budget	02/01 - 02/28		Year to Date		Balance	Used
					Trans	Bnc	Trans	Bnc		
Grand Total		841,377.70	0.00	841,377.70	34,165.76	0.00	97,972.51	0.00	743,405.19	11.64

Prepared by: Char-Leigh Burke
 SOP.RPT

Funds : 3008
 Printed 10:59:38 04 MAR 2025
 Depts : 0600 Lines : ALL

Expenditure Code Report
Fund 3008 County Library
FRANKLIN COUNTY, ARKANSAS OZARK AR.
01/01/2025 to 02/28/2025

4e

Claim Number	Claim Date	Description	Check Date	Dept Num	LINE Code	Job Code	Claim Amount	Check Number	Payee Name
25.103	01/02/25	Health Insurance	01/02/25	0600	1009		2,895.30	94821	QUAL CHOICE
25.104	01/02/25	Health Insurance	01/02/25	0600	1009		39.90	94821	QUAL CHOICE
25.105	01/02/25	Health Insurance	01/02/25	0600	1009		138.30	94822	DELTA DENTAL
Subtotal							5,455.57		
25.242	01/14/25	Noncontributory Retirement	01/14/25	0600	1008		1,295.83	DD553	APERS ARKANSAS PUBLIC R
25.493	01/28/25	Noncontributory Retirement	01/28/25	0600	1008		1,386.58	DD555	APERS ARKANSAS PUBLIC R
25.663	02/11/25	Noncontributory Retirement	02/11/25	0600	1008		1,386.58	DD570	APERS ARKANSAS PUBLIC R
25.765	02/24/25	Noncontributory Retirement	02/24/25	0600	1008		1,386.58	DD572	APERS ARKANSAS PUBLIC R
Subtotal							5,455.57		
25.241	01/14/25	Social Security Matching	01/14/25	0600	1006		730.27	DD1814	SOCIAL SECURITY ADMIN (
25.473	01/27/25	Social Security Matching	01/27/25	0600	1006		792.11	DD1831	SOCIAL SECURITY ADMIN (
25.651	02/10/25	Social Security Matching	02/10/25	0600	1006		784.70	DD1835	SOCIAL SECURITY ADMIN (
25.773	02/24/25	Social Security Matching	02/24/25	0600	1006		787.47	DD1851	SOCIAL SECURITY ADMIN (
Subtotal							3,094.55		
25.241	01/09/25	Salaries, Part Time	01/09/25	0600	1002		1,701.20		PART TIME
	01/13/25	Salaries, Part Time	01/13/25	0600	1002		61.68		PART TIME
	01/23/25	Salaries, Part Time	01/23/25	0600	1002		2,031.60		PART TIME
	02/06/25	Salaries, Part Time	02/06/25	0600	1002		1,934.80		PART TIME
	02/20/25	Salaries, Part Time	02/20/25	0600	1002		1,971.10		PART TIME
Subtotal							7,700.38		
25.241	01/09/25	Salaries, Full Time	01/09/25	0600	1001		3,454.56		PAID HOLIDAY OFF
	01/09/25	Salaries, Full Time	01/09/25	0600	1001		3,542.40		FULL TIME
	01/09/25	Salaries, Full Time	01/09/25	0600	1001		703.84		PTO
	01/13/25	Salaries, Full Time	01/13/25	0600	1001		231.12		FULL TIME
	01/23/25	Salaries, Full Time	01/23/25	0600	1001		927.60		PTO
	01/23/25	Salaries, Full Time	01/23/25	0600	1001		7,543.60		FULL TIME
	02/06/25	Salaries, Full Time	02/06/25	0600	1001		847.12		PAID HOLIDAY OFF
	02/06/25	Salaries, Full Time	02/06/25	0600	1001		147.62		PTO
	02/06/25	Salaries, Full Time	02/06/25	0600	1001		7,476.46		FULL TIME
	02/20/25	Salaries, Full Time	02/20/25	0600	1001		886.26		PTO
	02/20/25	Salaries, Full Time	02/20/25	0600	1001		7,584.94		FULL TIME
Subtotal							33,345.52		

Prepared by: Char-leigh Burke
EXP. CODE.RPT
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Expenditure Code Report
Fund 3008 County Library
FRANKLIN COUNTY, ARKANSAS OZARK AR.
01/01/2025 to 02/28/2025

45

Claim Number	Claim Date	Description	Check Date	Dept Num	LINE Code	Job Code	Claim Amount	Check Number	Payee Name
25.106	01/02/25	Health Insurance	01/02/25	0600	1009		35.46	94823	VISION - ARKANSAS BLUE
25.213	01/13/25	Health Insurance	01/13/25	0600	1009		8.50	94933	Consolidated Admin Serv
25.688	02/12/25	Health Insurance	02/12/25	0600	1009		2,895.30	95372	QUAL CHOICE
25.689	02/12/25	Health Insurance	02/12/25	0600	1009		39.90	95372	QUAL CHOICE
25.690	02/12/25	Health Insurance	02/12/25	0600	1009		138.30	95373	DELTA DENTAL
25.692	02/12/25	Health Insurance	02/12/25	0600	1009		35.46	95374	VISION - ARKANSAS BLUE
Subtotal							6,226.42		
25.497	01/28/25	Workmen's Compensation	01/28/25	0600	1010		168.00	95201	AAC/WCT
Subtotal							168.00		
25.516	01/29/25	General Supplies	01/29/25	0600	2001		55.98	DD564	FIRST NATIONAL BANK OF
25.517	01/29/25	General Supplies	01/29/25	0600	2001		221.85	DD565	FIRST NATIONAL BANK OF
25.685	02/11/25	General Supplies	02/11/25	0600	2001		118.76	95369	QUILL
25.694	02/12/25	General Supplies	02/12/25	0600	2001		79.01	95375	AMERICAN STAMP, INC
25.771	02/24/25	General Supplies	02/24/25	0600	2001		73.67	DD577	FIRST NATIONAL BANK OF
25.776	02/24/25	General Supplies	02/24/25	0600	2001		185.00	DD580	FIRST NATIONAL BANK OF
Subtotal							734.27		
25.410	01/17/25	Janitorial Supplies	01/17/25	0600	2003		241.19	95122	ACME JANITOR& CHEMICAL
25.517	01/29/25	Janitorial Supplies	01/29/25	0600	2003		205.64	DD565	FIRST NATIONAL BANK OF
25.705	02/13/25	Janitorial Supplies	02/13/25	0600	2003		222.19	95390	SIMMONS BANK PAYMENT PR
Subtotal							669.02		
25.705	02/13/25	Building Materials and Suppl	02/13/25	0600	2020		38.46	95390	SIMMONS BANK PAYMENT PR
Subtotal							38.46		
25.188	01/07/25	Maintenance and Service Cont	01/07/25	0600	2024		264.97	94909	XEROX FINANCIAL SERVICE
25.323	01/15/25	Maintenance and Service Cont	01/15/25	0600	2024		397.80	95038	JE SYSTEMS
25.383	01/15/25	Maintenance and Service Cont	01/15/25	0600	2024		580.80	95098	TERMINIX PROCESSING CEN
25.446	01/22/25	Maintenance and Service Cont	01/22/25	0600	2024		272.36	95160	XEROX FINANCIAL SERVICE
25.622	02/05/25	Maintenance and Service Cont	02/05/25	0600	2024		320.08	95312	XEROX FINANCIAL SERVICE
25.702	02/12/25	Maintenance and Service Cont	02/12/25	0600	2024		225.85	95386	XEROX FINANCIAL SERVICE
Subtotal							2,061.86		

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Expenditure Code Report
Fund 3008 County Library
FRANKLIN COUNTY, ARKANSAS OZARK AR.
01/01/2025 to 02/28/2025

49

Claim Number	Claim Date	Description	Check Date	Dept Num	LINE Code	Job Code	Claim Amount	Check Number	Payee Name
25.406	01/17/25	Travel	01/17/25	0600	3030		14.68	95129	Michaela Ackerman
			Subtotal				14.68		
25.209	01/08/25	Advertising and Publications	01/08/25	0600	3040		205.41	94930	THE PENWORTHY COMPANY
25.405	01/17/25	Advertising and Publications	01/17/25	0600	3040		237.73	95125	BAKER & TAYLOR
25.516	01/29/25	Advertising and Publications	01/29/25	0600	3040		300.10	DD564	FIRST NATIONAL BANK OF
25.518	01/29/25	Advertising and Publications	01/29/25	0600	3040		286.09	95220	BAKER & TAYLOR
25.522	01/29/25	Advertising and Publications	01/29/25	0600	3040		2,238.78	95222	JUNIOR LIBRARY GUILD
25.634	02/07/25	Advertising and Publications	02/07/25	0600	3040		360.61	95323	BAKER & TAYLOR
25.642	02/07/25	Advertising and Publications	02/07/25	0600	3040		550.81	95331	THE PENWORTHY COMPANY
25.673	02/11/25	Advertising and Publications	02/11/25	0600	3040		231.13	95362	CENTER POINT LARGE PRIN
25.771	02/24/25	Advertising and Publications	02/24/25	0600	3040		343.42	DD577	FIRST NATIONAL BANK OF
			Subtotal				4,754.08		
25.268	01/15/25	Fire and Extended Coverage	01/15/25	0600	3052		14,961.28	94982	AAC RISK MANAGEMENT FUN
			Subtotal				14,961.28		
25.633	02/07/25	Utilities - Electricity	02/07/25	0600	3060		286.40	95328	OG&E ELECTRIC COMPANY
			Subtotal				286.40		
25.269	01/15/25	Utilities - Gas	01/15/25	0600	3061		480.76	95001	BLACK HILLS ENERGY
25.530	01/30/25	Utilities - Gas	01/30/25	0600	3061		345.56	95229	BLACK HILLS ENERGY
25.672	02/11/25	Utilities - Gas	02/11/25	0600	3061		646.61	95360	BLACK HILLS ENERGY
25.799	02/26/25	Utilities - Gas	02/26/25	0600	3061		235.80	95471	BLACK HILLS ENERGY
			Subtotal				1,708.73		
25.542	02/03/25	Utilities - Water	02/03/25	0600	3062		15.37	95256	OZARK WATER DEPARTMENT
			Subtotal				15.37		
25.224	01/13/25	Utilities - Waste Disposal	01/13/25	0600	3063		50.55	94941	CARDS
25.668	02/11/25	Utilities - Waste Disposal	02/11/25	0600	3063		39.30	95354	CARDS
			Subtotal				89.85		
25.705	02/13/25	Dues and Memberships	02/13/25	0600	3090		65.00	95390	SIMMONS BANK PAYMENT PR
			Subtotal				65.00		

Prepared by: Char-leigh Burke
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Expenditure Code Report
Fund 3008 County Library
FRANKLIN COUNTY, ARKANSAS OZARK AR.
01/01/2025 to 02/28/2025

4h

Claim Number	Claim Date	Description	Check Date	Dept Num	LINE Code	Job Code	Claim Amount	Check Number	Payee Name
25.310	01/15/25	Training and Education	01/15/25	0600	3101		5,795.33	95025	GALE/CENGAGE LEARNING
25.334	01/15/25	Training and Education	01/15/25	0600	3101		840.42	95049	JUNIOR LIBRARY GUILD
25.454	01/24/25	Training and Education	01/24/25	0600	3101		84.06	95168	BAKER & TAYLOR
25.517	01/29/25	Training and Education	01/29/25	0600	3101		427.08	DD565	FIRST NATIONAL BANK OF
25.518	01/29/25	Training and Education	01/29/25	0600	3101		7,610.48	95220	BAKER & TAYLOR
25.687	02/12/25	Training and Education	02/12/25	0600	3101		628.60	95376	BAKER & TAYLOR
25.700	02/12/25	Training and Education	02/12/25	0600	3101		500.75	95384	THE PENWORTHY COMPANY
25.776	02/24/25	Training and Education	02/24/25	0600	3101		696.35	DD580	FIRST NATIONAL BANK OF
Subtotal							16,583.07		
Department Total							97,972.51		
Fund 3008 Total							97,972.51		
Grand Total							97,972.51		

Prepared by: Char-Leigh Burke
EXP. CODE. RPT

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Franklin County, Arkansas Treasurer
Statement of Projections

Revenues
25-02 to 25-02

02/01/2025 - 02/28/2025

Posted on or Before 03/03/2025
02/01 - 02/28

41

Account	Description	Orig Projection	Amendments	Projection Amend	Trans	Year to Date	Balance	Realized	%
008	County Library								
008.5001	Projected Carryover	300,000.00	0.00	300,000.00	0.00	0.00	300,000.00	0.00	
008.7004	Property Tax Relief Trust	72,918.00	0.00	72,918.00	0.00	70,002.06	2,915.94	96.00	
008.7201	Current Taxes	510,000.00	0.00	510,000.00	0.00	0.00	510,000.00	0.00	
008.7202	Delinquent Real Estate	20,000.00	0.00	20,000.00	3,498.44	5,688.08	14,311.92	28.44	
008.7203	Personal Delinquent	25,000.00	0.00	25,000.00	5,631.60	7,968.05	17,031.95	31.87	
008.7208	Personal Delinquent-Cost	0.00	0.00	0.00	10.13	22.79	-22.79	0.00	
008.7210	Commissioner of State Lands	3,000.00	0.00	3,000.00	220.79	294.16	2,705.84	9.81	
008.7211	In Lieu of Taxes-Local	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	0.00	
008.7501	Interest Income	2,500.00	0.00	2,500.00	490.42	947.27	1,552.73	37.89	
008.8703	Excess Treasurer's Commission	0.00	0.00	0.00	107.97	107.97	-107.97	0.00	
* Fund Total	3008 County Library	938,418.00	0.00	938,418.00	9,959.35	85,030.38	853,387.62	9.06	
**Grand Total		938,418.00	0.00	938,418.00	9,959.35	85,030.38	853,387.62	9.06	

Prepared by: Shelly Wilson
KOP.RPT.REV

Franklin County, Arkansas
 Period Detail Treasury Trial Balance
 25-02 to 25-02
 02/01/2025 - 02/28/2025

Posted on or Before 03/03/2025 (a)

41

Account	Sub	Doc #	Annotation	Date	Journal	Debit Amount	Credit Amount	Balance Amount
3008.5000	Fund Equity				Beginning Balance	404,518.18	66,484.16	338,034.02
95256			AP-OZARK WATER DEPARTMENT	02/03/25	AP-2502.2	0.00	15.37	338,018.65
95266			AP-AFLAC WORLDWIDE HEADQUARTERS	02/04/25	AP-2502.6	0.00	74.24	337,944.41
95283			AP-LIBERTY NATIONAL	02/04/25	AP-2502.8	0.00	259.32	337,685.09
95312			AP-XEROX FINANCIAL SERVICES, LL	02/05/25	AP-2502.12	0.00	320.08	337,365.01
851		DS-851	DS-Delinquent Personal	02/05/25	DS-2502.1	5,641.73	0.00	343,006.74
851		TC-851	TC-Distribution Commission	02/05/25	TC-2502.2	0.00	0.20	343,006.54
851		TC-851	TC-Distribution Commission	02/05/25	TC-2502.2	0.00	112.63	342,893.91
852		TC-852	TC-Distribution Commission	02/05/25	TC-2502.3	0.00	69.97	342,823.94
852		DS-852	DS-Delinquent Real Estate	02/05/25	DS-2502.2	3,498.44	0.00	346,322.38
95323			PY-PAYROLL NET FOR 3008 02/06/2	02/06/25	PY-2502.1	0.00	8,295.04	338,027.34
95328			AP-BAKER & TAYLOR	02/07/25	AP-2502.17	0.00	360.61	337,666.73
95331			AP-OG&E ELECTRIC COMPANY	02/07/25	AP-2502.17	0.00	286.40	337,380.33
95337			AP-DEPT OF FINANCE & ADMINISTRA	02/10/25	AP-2502.20	0.00	348.71	336,480.81
DD1834			AP-SOCIAL SECURITY ADMIN (FICA)	02/10/25	AP-2502.24	0.00	1,569.40	334,500.86
853		DS-853	DS-Commissioner of State Land	02/10/25	DS-2502.3	220.79	0.00	334,721.65
95354			TC-Distribution Commission	02/10/25	TC-2502.11	0.00	4.42	334,717.23
95360			AP-BLACK HILLS ENERGY	02/11/25	AP-2502.32	0.00	39.30	334,677.93
95362			AP-CENTER POINT LARGE PRINT, IN	02/11/25	AP-2502.32	0.00	646.61	334,031.32
95369			AP-QUILL	02/11/25	AP-2502.32	0.00	231.13	333,800.19
DD570			AP-APERS ARKANSAS PUBLIC RETIRE	02/11/25	AP-2502.33	0.00	118.76	333,681.43
95372			AP-QUAL CHOICE	02/12/25	AP-2502.34	0.00	1,907.00	331,774.43
95373			AP-DELTA DENTAL	02/12/25	AP-2502.35	0.00	2,935.20	328,839.23
95374			AP-VISION - ARKANSAS BLUE CROSS	02/12/25	AP-2502.36	0.00	203.70	328,635.53
95375			AP-AMERICAN STAMP, INC	02/12/25	AP-2502.37	0.00	49.82	328,585.71
95376			AP-BAKER & TAYLOR	02/12/25	AP-2502.37	0.00	79.01	328,506.70
95384			AP-THE PENNORTH COMPANY	02/12/25	AP-2502.37	0.00	628.60	327,878.10
95386			AP-XEROX FINANCIAL SERVICES, LL	02/12/25	AP-2502.37	0.00	500.75	327,377.35
95390			AP-SIMMONS BANK PAYMENT PROCESS	02/13/25	AP-2502.39	0.00	225.85	327,151.50
DD572			PY-PAYROLL NET FOR 3008 02/20/2	02/20/25	PY-2502.3	0.00	325.65	326,825.85
DD577			AP-APERS ARKANSAS PUBLIC RETIRE	02/24/25	AP-2502.49	0.00	8,327.80	318,498.05
DD580			AP-FIRST NATIONAL BANK OF OMAHA	02/24/25	AP-2502.54	0.00	1,907.00	316,591.05
			AP-FIRST NATIONAL BANK OF OMAHA	02/24/25	AP-2502.57	0.00	417.09	316,173.96
						0.00	881.35	315,292.61

Franklin County, Arkansas
 Period Detail Treasury Trial Balance
 25-02 to 25-02
 02/01/2025 - 02/28/2025

Posted on or Before 03/03/2025 (a)

4K

Account	Sub	Doc #	Annotation	Date	Journal	Debit Amount	Credit Amount	Balance Amount
3008.5000 Fund Equity (Continued from previous page)								
DD1850			AP-INTERNAL REVENUE SERVICE	02/24/25	AP-2502.59	0.00	410.55	314,882.06
DD1851			AP-SOCIAL SECURITY ADMIN (FICA)	02/24/25	AP-2502.59	0.00	1,574.94	313,307.12
857	DS-857		DS-Treasurer Distribution	02/25/25	DS-2503.1	490.42	0.00	313,797.54
857	TC-857		TC-Distribution Commission	02/25/25	TC-2503.1	0.00	9.81	313,787.73
954771			AP-BLACK HILLS ENERGY	02/26/25	AP-2502.64	0.00	235.80	313,551.93
856	DS-856		DS-Excess Treasurer's Commissio	02/28/25	DS-2502.6	107.97	0.00	313,659.90
			Ending Balance			9,959.35	34,333.47	313,659.90
3008.7004 Property Tax Relief Trust								
			Beginning Balance			0.00	70,002.06	-70,002.06
			Ending Balance			0.00	0.00	-70,002.06
3008.7202 Delinquent Real Estate								
852	DS-852		DS-Delinquent Real Estate	02/05/25	DS-2502.2	0.00	3,498.44	-5,688.08
			Ending Balance			0.00	3,498.44	-5,688.08
3008.7203 Personal Delinquent								
851	DS-851		DS-Delinquent Personal	02/05/25	DS-2502.1	0.00	5,631.60	-7,968.05
			Ending Balance			0.00	5,631.60	-7,968.05
3008.7208 Personal Delinquent-Cost								
851	DS-851		DS-Delinquent Personal	02/05/25	DS-2502.1	0.00	10.13	-22.79
			Ending Balance			0.00	10.13	-22.79
3008.7210 Commissioner of State Lands								
853	DS-853		DS-Commissioner of State Land	02/10/25	DS-2502.3	0.00	220.79	-294.16
			Ending Balance			0.00	220.79	-294.16
3008.7501 Interest Income								
857	DS-857		DS-Treasurer Distribution	02/25/25	DS-2503.1	0.00	490.42	-947.27
			Ending Balance			0.00	490.42	-947.27
3008.8703 Excess Treasurer's Commission								
856	DS-856		DS-Excess Treasurer's Commissio	02/28/25	DS-2502.6	0.00	107.97	-107.97
			Ending Balance			0.00	107.97	-107.97

Franklin County, Arkansas
 Period Detail Treasury Trial Balance
 25-02 to 25-02
 02/01/2025 - 02/28/2025

Posted on or Before 03/03/2025 (a)

41

Account	Sub	Doc #	Annotation	Date	Journal	Debit Amount	Credit Amount	Balance Amount
3008.9900	Payroll	Checks Paid						
			PY-PAYROLL NET FOR 3008 02/06/2	02/06/25	PY-2502.1	8,295.04	0.00	24,464.10
			PY-PAYROLL NET FOR 3008 02/20/2	02/20/25	PY-2502.3	8,327.80	0.00	32,791.90
			Ending Balance			16,622.84	0.00	32,791.90
3008.9901	Warrants	Paid						
			Beginning Balance			48,813.68	333.56	48,480.12
95256			AP-OZARK WATER DEPARTMENT	02/03/25	AP-2502.2	15.37	0.00	48,495.49
95266			AP-AFLAC WORLDWIDE HEADQUARTERS	02/04/25	AP-2502.6	74.24	0.00	48,569.73
95283			AP-LIBERTY NATIONAL	02/04/25	AP-2502.8	259.32	0.00	48,829.05
95312			AP-XEROX FINANCIAL SERVICES, LL	02/05/25	AP-2502.12	320.08	0.00	49,149.13
95323			AP-BAKER & TAYLOR	02/07/25	AP-2502.17	360.61	0.00	49,509.74
95328			AP-OGEE ELECTRIC COMPANY	02/07/25	AP-2502.17	286.40	0.00	49,796.14
95331			AP-THE PENNORTH COMPANY	02/07/25	AP-2502.17	550.81	0.00	50,346.95
95337			AP-DEPT OF FINANCE & ADMINISTRA	02/10/25	AP-2502.20	348.71	0.00	50,695.66
DD1834			AP-INTERNAL REVENUE SERVICE	02/10/25	AP-2502.24	410.55	0.00	51,106.21
DD1835			AP-SOCIAL SECURITY ADMIN (FICA)	02/10/25	AP-2502.24	1,569.40	0.00	52,675.61
95354			AP-CARDS	02/11/25	AP-2502.29	39.30	0.00	52,714.91
95360			AP-BLACK HILLS ENERGY	02/11/25	AP-2502.32	646.61	0.00	53,361.52
95362			AP-CENTER POINT LARGE PRINT, IN	02/11/25	AP-2502.32	231.13	0.00	53,592.65
95369			AP-QUILL	02/11/25	AP-2502.32	118.76	0.00	53,711.41
DD570			AP-APERS ARKANSAS PUBLIC RETIRE	02/11/25	AP-2502.33	1,907.00	0.00	55,618.41
95372			AP-QUAL CHOICE	02/12/25	AP-2502.34	2,935.20	0.00	58,553.61
95373			AP-DELTA DENTAL	02/12/25	AP-2502.35	203.70	0.00	58,757.31
95374			AP-VISION - ARKANSAS BLUE CROSS	02/12/25	AP-2502.36	49.82	0.00	58,807.13
95375			AP-AMERICAN STAMP, INC	02/12/25	AP-2502.37	79.01	0.00	58,886.14
95376			AP-BAKER & TAYLOR	02/12/25	AP-2502.37	628.60	0.00	59,514.74
95384			AP-THE PENNORTH COMPANY	02/12/25	AP-2502.37	500.75	0.00	60,015.49
95386			AP-XEROX FINANCIAL SERVICES, LL	02/12/25	AP-2502.37	225.85	0.00	60,241.34
95390			AP-SIMMONS BANK PAYMENT PROCESS	02/13/25	AP-2502.39	325.65	0.00	60,566.99
DD572			AP-APERS ARKANSAS PUBLIC RETIRE	02/24/25	AP-2502.49	1,907.00	0.00	62,473.99
DD577			AP-FIRST NATIONAL BANK OF OMAHA	02/24/25	AP-2502.54	417.09	0.00	62,891.08
DD580			AP-FIRST NATIONAL BANK OF OMAHA	02/24/25	AP-2502.57	881.35	0.00	63,772.43
DD1850			AP-INTERNAL REVENUE SERVICE	02/24/25	AP-2502.59	410.55	0.00	64,182.98
DD1851			AP-SOCIAL SECURITY ADMIN (FICA)	02/24/25	AP-2502.59	1,574.94	0.00	65,757.92
95471			AP-BLACK HILLS ENERGY	02/26/25	AP-2502.64	235.80	0.00	65,993.72
			Ending Balance			17,513.60	0.00	65,993.72

4m

Franklin County, Arkansas
 Period Detail Treasury Trial Balance
 25-02 to 25-02
 02/01/2025 - 02/28/2025

Posted on or Before 03/03/2025 (a)

Account	Sub	Doc #	Annotation	Date	Journal	Debit Amount	Credit Amount	Balance Amount
3008.9904	Treasurer's Commission		Charged		Beginning Balance			
851	TC-851		TC-Distribution Commission	02/05/25	TC-2502.2	1,501.42	0.00	1,501.42
851	TC-851		TC-Distribution Commission	02/05/25	TC-2502.2	112.63	0.00	1,614.05
852	TC-852		TC-Distribution Commission	02/05/25	TC-2502.3	0.20	0.00	1,614.25
853	TC-853		TC-Distribution Commission	02/10/25	TC-2502.11	69.97	0.00	1,684.22
857	TC-857		TC-Distribution Commission	02/25/25	TC-2503.1	4.42	0.00	1,688.64
					Ending Balance	197.03	0.00	1,698.45
3008 County Library Fund Totals					Beginning Balance	329,113.59	44,292.82	329,113.59
					Beginning Balance	44,292.82	44,292.82	329,113.59

Prepared by: Shelly Wilson
 TR. TRI. BAL

Funds : 3008 Printed 09:55:57 03 MAR 2025

FRANKLIN COUNTY LIBRARY PROGRAMS FEBRUARY 2025

	FEBRUARY 2025 PROGRAMS	CHILDREN	YOUTH	TEENS	ADULTS
02/03/25	LEGO BUILDS				
02/04/25	STORY TIME	3			5
02/05/25	GUIDANCE CENTER				38
02/05/25	CALVARY OLDER KIDS			22	4
02/06/25	T.A.B. MEETING				
02/07/25	VALENTINE COLOR ACTIVITY	25	15		
02/10/25	YOUTH CRAFT			6	
02/11/25	CALVARY LITTLES STORY TIME	5			2
02/11/25	COFFEE & CRAFTS				6
02/13/25	VALENTINE CARD DIY CRAFT	7		2	5
02/14/25	VALENTINE CARD DIY CRAFT	1		1	1
02/18/25	STORY TIME	CLOSED FOR WEATHER			
02/20/25	DRAGON READERS				
02/21/25	MOVIE & A BOOK		18	17	
02/24/25	YOUTH BOOK CLUB		4		3
02/25/25	STORY TIME	4			4
02/26/25	BOOK CLUB	1			26
02/26/25	CALVARY OLDER KIDS			24	4
02/26/25	CALVARY LITTLES STORY TIME	10			4

100

	PROGRAM NAME	ADULTS	TEENS	CHILDREN (7-12)	CHILDREN (0-6)	LIVE (V)	VIEWS (R)	TOTAL
JANUARY								
CHILDREN								
8-Jan	STORYTIME	6		1	8			15
15-Jan	STORYTIME	11			14			25
17-Jan	PLAYDATE	5		1	4			10
22-Jan	STORYTIME	7			11			18
29-Jan	STORYTIME	7			9			16
31-Jan	H.S. FRIDAY	4		6	5			15
JANUARY	PASSIVE PROGRAM			26				26
TOTAL		40		34	51			99
ADULT								
7-Jan	ADULT BOOK CLUB	12						12
28-Jan	ADULT BOOK CLUB	11						11
TOTAL		23						23
FEBRUARY								
CHILDREN								
5-Feb	STORYTIME	4			9			13
12-Feb	STORYTIME	9		1	13			23
14-Feb	PLAYDATE	4		4	4			12
26-Feb	STORYTIME	11			17			28
28-Feb	H.S. FRIDAY	6	1	7	1			15
FEBRUARY	PASSIVE PROGRAM		22					
TOTAL		34	23	12	44			91

W/D

ADULT									
4-Feb	A.H. BOOK CLUB	3						3	
20-Feb	CRAFT DROP OFF	1						1	
21-Feb	CRAFT DROP OFF	2						2	
22-Feb	CRAFT SWAP	15						15	
25-Feb	BOOK CLUB	16						16	
TOTAL		37						37	

Quotation developed for: Franklin County Library
 Organization ("Customer"): Brianna Lamb
 New Customer? Buy One Get One Free Headsets!

Date: February 26, 2025
 Valid until: March 27th, 2025 12:00PM EST

Please open your product upon receipt to confirm a safe delivery.
 You have 30 days to request an exchange for equipment damaged in shipping.

Item Number	Product	Quantity	Unit Cost	Total
AIO Model: Includes computer, keyboard, mouse, mouse pad and 3 year warranty				
ELS	Early Literacy Station	0	\$ 3,622.00	\$ -
ELS-S	Early Literacy Station + Bi-Lingual Spanish	1	\$ 4,461.00	\$ 4,461.00
Warranty & Upgrades Extend Plan (for All-in-one's only):				
EXTEND1	1 Year Warranty & Upgrades Extend Plan (at time of purchase & for a total of 4 yrs.)	0	\$ 550.00	\$ -
EXTEND2	2 Year Warranty & Upgrades Extend Plan (at time of purchase & for a total of 5 yrs.)	0	\$ 1,100.00	\$ -
Options:				
DJHP-AWE	AWE headphones with volume control, 90-Day limited warranty	1	\$ 42.00	\$ 42.00
DJHP-AWE	AWE headphones with volume control, 90-Day limited warranty	1	BOGO	-
Y SPLITTER	Audio Y-splitter cable, 6 inch (allows 2 set of headphones simultaneously)	0	\$ 9.00	\$ -
REPLUG	Replug Mini-Stereo Breakaway Audio Adapter	0	\$ 26.00	\$ -
AIO STAND	Enhanced Support Stand (for All-in-One units)	1	\$ 191.00	\$ 191.00
LTMO-AWE	Little Mouse - Optical USB (one included with each system purchase)	0	\$ 35.00	\$ -
LB2B-AWE	Keyboard w/ colored keys (one included with each system purchase)	0	\$ 35.00	\$ -
MOUSE PAD	AWE Mouse Pad (one included with each system purchase)	0	\$ 7.00	\$ -

Customer Trade In Program :

S/N:	S/N:
A3S0136726	

Contact your AWE Learning account executive to learn more or visit www.awelearning.com/leasing.

DISCOUNT	Flurry of Savings	10.00%	\$ (446.10)	(446.00)
DISCOUNT	NO DISCOUNT_HIDE THIS ROW	\$ -	\$ -	-
DISCOUNT	Trade In Program	\$ (75.00)	\$ (75.00)	(75.00)
*SHIPPING	SHIPPING AND HANDLING	Shipping - All-in-One	1 \$ 90.00	90.00
*SHIPPING	SHIPPING AND HANDLING	Shipping - Tablets	0 \$ 55.00	-
SHIPPING	SHIPPING AND HANDLING	Shipping - Stands	1 \$ 25.00	25.00
* Surcharge for Alaska and Hawaii will be applied		Estimated Sales Tax	→ 0.000%	-
Market: <u>Library [LIB-LIB]</u>		TOTAL		4,288.00

If you are exempt, please include a copy of your sales tax certificate

NOTE: An authorized customer contact should sign and return a copy of this quote to AWE by the Valid Until date, to accept this price quote.

AWE Acquisition, Inc.	Brianna Lamb
Kelly Emanuel (Signature)	Brianna Lamb (Signature)
2/26/2025 Date	 Date
Kelly Emanuel (Print Name)	Brianna Lamb (Print Name) / (Title)
Senior Account Executive (Title)	Email Address & Phone Number

* All invoices are sent via email

From where do the funds for this purchase originate? _____

Bill To Information	Ship To Information
Name: Brianna Lamb	Name: Brianna Lamb
Organization: Franklin County Library	Organization: Franklin County Library
Address: 407 W. Market St.	Address: 407 W. Market St.
City, State, Zip: Ozark, AR 72949	City, State, Zip: Ozark, AR 72949
Phone / Fax: 479-667-2724	Phone / Fax: 497-667-2724
Email: ozarklibrary@gmail.com	Email: ozarklibrary@gmail.com

PAYMENT TYPE: Net 15 Terms or Credit Card: VISA MC AMEX / # _____ EXP. _____ CVV: _____
 Fee will be applied to the total invoice amount charged for all credit card orders. NAME ON CREDIT CARD (if Applicable): _____

Key (primary AWE) Contact NAME: _____ Email: _____ Phone: _____
 Warranty & Upgrade Contact NAME: _____ Email: _____ Phone: _____

Terms and Conditions

General: These Terms and Conditions are incorporated by reference into each Quotation or Purchase Agreement with an invoice to Customer, and form part of a legally binding agreement between Customer and AWE Acquisition, Inc. ("AWE"), which are referred to herein as either "Terms and Conditions" or this "Agreement." Customer agrees to these Terms and Conditions by 1) entering into a Purchase Agreement with AWE; 2) accepting delivery of and/or using the material or service provided by AWE to Customer; or 3) downloading, installing or using any software or content provided to you by AWE. These Terms and Conditions are subject to change without prior notice.

Invoicing and Payment: AWE will invoice Customer for all AWE learning products and related accessories when they are shipped to the Customer. AWE will invoice Customer for subscription and renewal products including all ELF™ products and Platinum Online when activated. All invoices are sent via e-mail unless Customer provides a written request for a hardcopy. Emailed invoices are binding as a paper invoice even if a paper invoice is requested. Customer agrees to make payment for the full invoice amount due to AWE according to the invoice to Customer within 15 days of the invoice date ("Due Date"). Any payment received after the Due Date is considered past due ("Past Due.")

A 3% fee will be applied to the total invoice amount charged for all credit card orders.

Packaging: Keep Original Packaging – units are required to be returned in original packaging if repairs are needed in the future. The Company reserves the right to charge customer \$25.00 if it is necessary for the Company to ship an empty box with packaging to the customer.

Returns and Exchanges: Customer has thirty (30) calendar days to return or exchange a hardware item from the date it was received. Only items that have been purchased directly from AWE can be returned or exchanged. To return or exchange an item to AWE, Customer must first email support@awelearning.com to request a return merchandise authorization (RMA) number. All returned items must be repackaged in their original packaging with all cords, adaptors, and documentation that were included with the original shipment. Partial returns will not be accepted. All returns must be received by AWE within twenty (20) calendar days from the RMA issuance date. A restocking fee of 15% (of the purchase price) will be charged to Customer for all returns and exchanges. Customer is responsible for all applicable return shipping and packaging costs. AWE Learning will provide a return shipping label; associated costs will be deducted from your order refund for return postage. No returns or exchanges are accepted on ELF Child-Safe Browser™, ELF Reading & Reference™, or Platinum Online subscription licenses.

Delinquent Payment: The Customer agrees to pay interest on all Past Due amounts at the lesser of 1.5% per month or the highest rate allowed by law. In the event legal action is required to collect any amount due, Customer also agrees to pay collection costs and attorney's fees incurred by AWE in a successful collection effort. AWE may suspend services, suspend further shipment of product(s) and/or terminate the Agreement in the event that Customer fails to make full payment within thirty (30) days after receiving notice of delinquency. Notice of delinquency may be sent via email or hard copy. Termination of the Agreement shall not alter Customer's obligation to make full payment under this Agreement.

End User Rights Granted: Access to and use of ELF™, Platinum Online and other software, and all other information, administrative tools, and documentation that may be included in or with AWE products (the "Content") are non-exclusively licensed, and not sold, to Customer, without the right to grant sublicenses, re-sell, distribute or otherwise commercially exploit. During the term of this license and any subsequent license renewals (the "License Period"), AWE grants the Customer the right only to use the Content as an End User. Customer shall not copy in whole or in part (except for back-up purposes only), reproduce, modify, adapt, translate, auction, loan, lease, assign or transfer the Content, or create derivative works based upon the Content. The ELF Child-Safe Browser™ or ELF Reading & Reference™ is licensed for the number of building licenses granted by this Agreement. The Platinum Online Service includes one master account and a number of concurrent logins as set forth on the Purchase Quotation. AWE defines a building or location license as a maximum of 500 active installations distributed from a discrete Customer location. Customer obtains no right, title or interest to any intellectual property owned by AWE or residing in the Content. Any unauthorized use by Customer of the Content shall immediately and automatically terminate the license granted herein.

Limited Warranty on Hardware: Hardware warranties are an extension of, and limited to, the OEM warranty. AWE warrants that hardware products and accessories sold by AWE will be free against defects in materials and workmanship when used normally during the warranty period. Warranty periods vary by product. The Warranty does not cover defects or problems resulting from: (i) External causes such as accident, abuse, misuse, or electrical power problems; (ii) Servicing not authorized by AWE; (iii) Usage not in accordance with product instructions; (iv) Improper or unauthorized maintenance or modification; or (v) Usage of accessories, parts, or components not supplied or supported by AWE. This Limited Warranty does not cover any Products for which AWE has not received payment.

Warranty, Upgrade and Services Period on Bundled Products: AWE bundled hardware and software desktop products ("AWE Learning Stations") include a three-year limited warranty period, periodic software upgrades, and On-line Services from the date of shipment. AWE will notify customer periodically of software upgrade as they become available. AWE bundled hardware and software tablet products ("AWE Tablets") include a two-year limited warranty, no software upgrades, and On-Line services from the date of shipment. AWE's limited warranty on AWE Learning Stations and AWE Tablets is limited to the computer, software, keyboard, and mouse. Headphones include a 90-day limited warranty. Other optional accessories do not include a warranty.

Optional Extended Warranty, Upgrade and Services Period: Extended warranty, upgrade, and services are available for purchase within 90 days of the expiration of the original 3-year warranty for year four and five on eligible hardware and software products and accessories (not available on Platinum Online Service). Warranty, upgrade, and service periods must run consecutively (e.g., a year five extension may not be purchased without the purchase of a year four extension) and cannot exceed five years from the original date of shipment. Each one-year warranty, upgrade, and service extension will entitle Customer to all software updates during the extension period to the extent a software upgrade is released. AWE will notify Customer periodically of software upgrades as they become available. Customer is responsible for informing AWE of any changes to Customer's contact information and for scheduling and coordinating software upgrade installations. Extended warranties are not available for purchase if there is a known issue with the unit(s) for which the warranty is being purchased.

Optional Accidental Damage Warranty: Optional accidental damage warranty is available for purchase on eligible AWE Tablets. Accidental damage warranty provides coverage for certain physical loss or damage not covered by the limited hardware warranty as specified herein. AWE agrees to repair or replace tablet products covered under the accidental damage warranty during the coverage period for any physical loss or damage caused by: i) Accidental liquid spill in or on the tablet; ii) Accidental damage to the tablet due to unintentional drop or collision; or iii) Physical damage caused by any power surge. Accidental damage warranty does not cover physical loss or damage caused by: i) Damage due to being submerged in liquid or due to fire, flood, or other acts of nature; ii) Intentional damage; iii) Normal wear and tear; iv) Cosmetic damage; or iv) Theft or loss. AWE's liability is limited in the aggregate to the total purchase price of the tablet as evidenced in a valid purchase invoice. AWE may at its discretion decide to repair or replace the damaged item with items similar or equivalent to the original purchased item. There is a limit of only one claim per registered serial number.

On-line Services: On-line services include Customer access to AWE's customer web portal, Customer account management, usage tracking, and all on-line reporting

7c

Terms and Conditions (cont'd)

Technical Support and FAQ: For a list of frequently asked questions (FAQs) or to make a technical support request please visit us online at <http://awelearning.com/support/> or email us at support@awelearning.com.

Limitation of Liability: AWE warrants that it will perform all services associated within this agreement in a professional and workman like manner. In no event will AWE's liability whether in contract or tort, exceed the total amount of the fees and expenses paid to it by the Customer under this Agreement. Access to the ELF Child-Safe Browser™, ELF Reading & Reference™, and Platinum software content is provided on an "as is" basis and AWE makes no representations or warranties, either express or implied, of any kind with respect to the content and disclaims all warranties, express or implied, including, but not limited to, the merchantability and fitness for a particular purpose or the continued availability for use of the content. In the event of termination of access to the Content, in the case of subscribers, AWE's liability shall be limited to the refund to a registered subscriber of any subscriber fees corresponding to a pre-paid subscription. Institutional subscribers such as schools, child care, and libraries should independently verify that all Content provided via ELF and Platinum Online is appropriate for the intended audience or educational purpose. AWE's liability for warranty replacement or repair is as stated above, and shall be strictly construed. AWE has no liability whatsoever for indirect, consequential or incidental damages under contract or tort or claims of loss of data, revenue or profits.

Liability and Indemnification: AWE shall indemnify, defend and hold harmless Customer, its officers, employees and designated representatives from any and all claims, suits, actions, damages, liabilities, expenses and costs of any kind, including litigation costs and reasonable attorney's fees, arising out of an assertion that Customer's use of Content infringes on the intellectual property rights of a third party, or for bodily injury (including death) and/or damage to real or tangible personal property, provided that the injury or damage was proximately caused by the intentional or negligent acts of any of AWE's officers, employees, agents or authorized sub-contractors (including suppliers). Customer shall indemnify defend and hold harmless AWE, its officers, employees and designated representative from any and all claims, suits, actions, damages, liabilities, expenses and costs of any kind, including litigation costs and reasonable attorney's fees, arising out of bodily injury (including death) and/or damage to real or tangible personal property, provided that the injury or damage was caused by the intentional or negligent acts Customer's its officers, employees, agents or authorized sub-contractors (including suppliers).

Proprietary, Confidential and Non-Disclosure Agreement: Each party acknowledges that all information concerning the other party which is designated by the party as "Confidential and Proprietary" shall be deemed to be Confidential and Proprietary Information. Confidential and Proprietary Information is not meant to include any information, which, at the time of disclosure, is generally known by the public. Each party agrees that it will not permit the duplication, use, or disclosure of any such Confidential and Proprietary Information to any person (other than its own employees who must have such information for the performance of their obligation under this Agreement and as necessary to secure the performance of obligations hereunder by legal means), unless authorized in writing by the other party. Neither party shall use the name(s), trademark(s) or trade name(s), whether registered or not, of the other party in publicity releases or advertising without securing the prior written approval of the other party, such approval not to be unreasonably withheld; provided that AWE shall have the right, without Customer's approval to use Customer's name in its general list of customers. Each party agrees to hold in confidence any such Confidential and Proprietary information disclosed pursuant to this Agreement for a period of 3 years from the effective date of this Agreement. The parties shall have no obligation to maintain such information in confidence provided, they can show that such information (i) was in their possession prior to disclosure of such information, (ii) is or becomes publicly available through no fault of the party or (iii) was developed by the party independent of this Agreement.

Ownership Rights: AWE shall retain all right, title and interest in all technical information, inventions, patents, trade secrets, developments, discoveries, software, know-how, methods, techniques, formulae, data, processes and other proprietary ideas, whether or not patentable or copyrightable, that are developed pursuant to performance of the services hereunder, or are included in the Content.

Relationship and Right to Employ: AWE is an independent contractor and nothing in this Agreement shall be deemed to create a partnership or joint venture between Customer and AWE. As an independent contractor, AWE shall be responsible for withholding and paying all employment taxes, unemployment insurance, workers' compensation insurance and benefits for its employees. During the term of this Agreement, and any extensions thereto, Customer and AWE agree not to engage in either solicitation or recruitment of each other's employees.

Term : This Agreement shall be effective when signed by both the Customer and AWE and thereafter remain in effect as hereinafter stated (unless otherwise stated in the Agreement). All AWE Learning Stations have an initial term of three years from the date of shipment, unless otherwise extended. AWE Tablets have an initial term of two years from the date of shipment, unless otherwise extended. All ELF Child-Safe Browser™ or ELF Reading & Reference™ and subscription licenses and Platinum Online Services have an initial term of one year from the date of activation, unless otherwise extended.

Governing Law: This Agreement shall be construed and enforced in accordance with the laws of the Commonwealth of Pennsylvania.

Final Agreement: This Agreement and exhibits contain the final and entire agreement between the parties and is intended to be an integration of all

Customer Loyalty Program

General: The Customer Loyalty Program provides eligible Customers with a discount off the purchase of a new AWE Learning Station or AWE Tablet in return for exchanging, recycling, or repurposing a previously purchased AWE Learning Station or AWE Tablet. AWE requires that certain models be sent back to its return center. Your sales representative will identify models that need to be sent back. AWE will provide free shipping and packaging for return of those specific models. The Customer Loyalty Program is subject to change without prior notice.

Eligibility: Any Customer who has previously purchased an AWE Learning Station or Tablet, and desires to exchange, recycle, or repurpose it, in return for a discount off the purchase of a new AWE Learning Station or Tablet is eligible to participate in the Customer Loyalty Program. Only one credit will be provided per exchanged, recycled, or repurposed computer. Customer acknowledges and agrees that by participating in the Customer Loyalty Program, that it owns the property free and clear of any lien or encumbrance and that it has full power and authority to transfer the ownership of said property. AWE maintains the right to determine whether a previously purchased AWE product must be exchanged or recycled in order to be eligible to participate in the Customer Loyalty Program.

Scheduling and Shipping: Participating customers who are exchanging a previous purchase (not recycling it) will receive shipping instructions and shipping labels as part of their replacement purchase. Customer is responsible for scheduling a shipping (pick-up) date and time no later than five business days after receipt of shipping materials and labels, unless mutually agreed otherwise by Customer and AWE. Equipment will be picked-up from a location accessible by the shipping company at Customer's site. Equipment will be transported to AWE's processing site within 10 business days from the date of the pick-up. Additional time required for shipments from Hawaii, Alaska and Puerto Rico is acceptable.

Packaging: Customer is responsible for packing the equipment using the packing materials received as part of the replacement purchase.

Software/Data Backup: Customer is responsible for the backup of any data Customer needs or wishes to retain and for the removal of any confidential or sensitive data, including data that may be subject to unique rules regarding disclosure, accountability, or disposal. AWE is not responsible for the restoration of any data or software removed from the system by AWE or the Customer. AWE does not accept liability for lost data or software resulting from Customer's backup activities (or failure to backup), any restoration of data or software, or for compliance with special rules that may apply to data on Customer's equipment.

Fees: There is no fee to the Customer for return scheduling and shipping services (within the continental United States) provided that the Customer meets all Terms and Conditions of the Customer Loyalty Program. However, additional fees may apply for cancelled or rescheduled shipments. Customer is responsible for any costs incurred if incorrect products are identified and sent for shipment.

Returns and Exchanges: The Customer Loyalty Program does not offer returns or exchanges. AWE will not be able to return equipment once it has been picked up. A Customer Loyalty Program order may be canceled before an equipment pick-up is performed. Cancellation requests can be made online using the support link on AWE's homepage (www.awelearning.com/support). Customer is responsible for canceling any shipping (pick-up) arrangements with such provider directly.

Not Transferable: These services are not transferable.

No Contaminated Products: The service is not intended for equipment that is or has become contaminated or suspected of being contaminated with chemicals, biological agents or other substances that are not integral to the original new equipment or otherwise associated with normal office environments.

Title and Risk of Loss: AWE will bear no risk of loss or damage to the equipment during shipment to AWE or its processing site(s). Title will be deemed to pass to AWE or its provider upon receipt and possession of the equipment by AWE or its provider.

Claims of Confidentiality of Proprietary Rights: Customer agrees that any information or data disclosed or sent to AWE, over the phone, telephonically, electronically or otherwise, is not confidential or proprietary to Customer.

Commercially Reasonable Limits to Scope of Service: In the course of providing the service, AWE may determine that the issue is beyond the scope of the service. AWE may use commercially reasonable efforts to refer Customer to the appropriate alternative resource.

Warranty: AWE warrants that it will perform the services with commercially reasonable care. AWE makes no other warranty and disclaims all other warranties, whether express or implied, including, but not limited to, any implied warranties of merchantability and fitness for a particular purpose.

Limitation of Liability: AWE will not be liable for lost profits, loss of business, lost data or software resulting from Customer's backup activities (or failure to backup), or other consequential, special, indirect, or punitive damages, even if advised of the possibility of such damages, or for any claim by any third party. Customer agrees that AWE is not liable or responsible for any amount of losses or damages above the aggregate dollar amount paid for

8



1-800-295-5510
uline.com
customer.service@uline.com

**PRICING
REQUEST**

REQUEST # PRA441024

Thank you for your interest in Uline!

PROVIDED TO: FRANKLIN COUNTY PUBLIC LIBRARY
407 W MARKET ST
OZARK AR 72949-2727

SHIP TO: FRANKLIN COUNTY PUBLIC LIBRARY
407 W MARKET ST
OZARK AR 72949-2727

CUSTOMER NUMBER			SHIP VIA	REQUEST DATE	
			MOTOR FREIGHT - AVERITT EXPRESS	02/28/25	
QUANTITY	U/M	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXT. PRICE
2	EA	H-8277	24 / 7 MESH CHAIR - OVERSIZED, FABRIC	345.00	690.00
2	EA	H-6890	DELUXE MESH WORK STOOL	305.00	610.00

SUB-TOTAL 1,300.00	SALES TAX 149.07	SHIPPING/HANDLING 119.69	TOTAL 1,568.76
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NOTE:

ATTENTION: BRIANNA LAMB

9a

2025 Overdrive Conference

- OverDrive: Digipalooza: \$299
Cleveland, OH, USA · August 12-14, 2025
300 Lakeside Ave., Cleveland OH, 44113
- Hotel Rate: \$209/night +taxes = \$736.73
The Westin Cleveland Downtown
Address: 777 St Clair Ave NE, Cleveland, OH 44114
- Flights: Round trip Economy \$508.36
XNA - CLE American Airlines
- Meals 3 days*\$50/day = \$150

Estimate = \$1544.09/per person

Digipalooza 2025

[Program 2025](#) [Travel](#) [Sponsorships](#) [Contact](#) [FAQs](#) [Register Now](#)

Register Now - Only \$299

Cleveland, OH, USA · August 12-14, 2025

Hotel and travel expenses are not included.
Questions? Email us at: Digipalooza2025@westin.com

What do you get with registration? Access to:

- **All sessions**
Join OverDrive team members, industry thought leaders and experts to learn useful insights, best practices and proven success stories that will enable you to create actionable plans to take back to your library.
- **Meals**
Stay energized throughout the conference with delicious, catered breakfasts, lunches and snacks.
- **Welcome Reception**
Join us on campus to kick off Digipalooza during our welcome reception. Enjoy delicious cocktails and heavy appetizers, and connect with fellow librarians, exhibitors, publishing industry professionals, and team OverDrive.
- **Digipalooza Party at The Rock Hall**
Bring your dancing shoes and unwind at our conference reception at the iconic Rock & Roll Hall of Fame. Enjoy dinner, dessert, drinks, and live music, all while exploring the legendary museum with full access to its exhibits.

9b

WESTIN
WORLDWIDE HOTELS & RESORTS

The Westin Cleveland Downtown

777 Saint Clair Avenue NE, Cleveland, Ohio 44114 USA +12167717700 ★ 3.5 (1747 reviews)

STAY DATES
Tue, Aug 12, 2025

Room(s) held for 13:45

Summary of Charges

1 room for 3 night(s)	
Tuesday, Aug 12, 2025	209.00 USD
Wednesday, Aug 13, 2025	209.00 USD
Thursday, Aug 14, 2025	209.00 USD
<hr/>	
Total Cash Rate	627.00 USD
Estimated Government Taxes and Fees	109.73 USD
<hr/>	
Total for Stay	736.73 USD
<hr/>	
Additional Charges	
Valet parking, fee 49.00 USD daily	
Changes to taxes or fees implemented after booking will affect the total room price	

Complete Y

Sign In For Fast Check-In

Guest Information

First Name

Email Address

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MEETING: Article I

Section 1. The regular quarterly meeting of the Franklin County Library Board shall be held alternately at the Charleston and Ozark libraries.

Section 2. Special meeting may be called by the Chairman.

Section 3. Notice of all meetings shall be made by the Chairman of the Board to all members.

Section 4. Election of officers will be made on even years during the fourth quarter meeting.

TRUSTEES: Article II

Section 1. The Chairman of the Board shall preside at all meetings, appoint all committees, authorize calls for any special meeting, and generally perform the duties of the presiding officer. In the absence of the Chairman and Vice Chairman from the Board meeting, the members present shall select a temporary Chairman.

Section 2. The Secretary of the Board shall keep a true and accurate account of all proceeding of the Board Meetings, shall have custody of the minutes and other records of the Board, and shall notify the appointing body of any vacancies on the Board. The minutes shall be kept on file at the library.

Section 3. The Treasurer or any other person appointed by the Board shall sign checks of the Board. (Gifts and Donations.)

Section 4. The permanent removal of a trustee from the county, or the absence of a trustee from three consecutive Board meetings without adequate excuse to be determined by County Judge.

STAFF Article III

The Branch Librarian shall be appointed by the Board of Trustees.* Other members of the staff shall be appointed by the Board of trustees taking into consideration the recommendations of the Librarian.

*See Regional Contract

COMMITTEES: Special committees for the study and investigation of special problems may be appointed by the Chairman, such committees to serve until the completion of the work for which they were appointed.

QUORUM: A quorum for the transaction of business shall consist of a majority of the members of the Board.

AMENDMENTS: These bylaws may be amended at any regular meeting of the Board with a quorum present, by unanimous vote of the members present.

OPERATION: The Handbook of the Arkansas River Valley Regional Library System shall be the guide for operation.

Bylaws of the Arkansas River Valley Regional Library System

Article I
Name

Section 1. The name of the system shall be the Arkansas River Valley Regional Library System (hereinafter referred to as ARVRLS)

Article II
Meetings

Section 1. Regular quarterly meetings of the ARVRLS Board shall be held quarterly.

Section 2. The annual meeting of the organization shall be at the time of the regular meeting in December.

Section 3. Special meetings may be called by the chairman or upon the written request of five members.

Section 4. Notices of the regular meeting shall be notified three days before the meeting. Notices of special meetings shall be made three days before the meeting and shall state the objectives for which the meeting is called. Notice may be made by telephone or email when necessary to do so due to inclement weather and illness of board or staff.

Section 5. Meetings shall be rotated among the counties.

Article III
Officers

Section 1. Officers of the ARVRLS Board shall include a Chairman, Vice-Chairman, Secretary, and Treasurer. Officers shall be selected at the annual meeting. The librarian shall keep all records and shall attend all meetings except executive meetings.

Section 2. The chairman of the ARVRLS Board shall preside at all meetings and perform the duties generally assigned to this office and shall have a vote.

Section 3. In the absence of the chairman and vice-chairman the members present shall select a temporary chairman for the meeting.

Section 4. The librarian shall keep the minutes and shall send a copy of the minutes to each member of the board and shall send notices of meetings to each board member.

Section 5. All checks shall be signed and co-signed by the regional director and treasurer/and or the office manager.

Article IV
Librarian and Personnel

Section 1. The regional librarian shall be held responsible to the ARVRLS Board for the proper management of the headquarters, for the preservation and care of its property, and for the discipline and efficiency of its services.

Section 2. The regional librarian shall arrange meetings of all branch clerks and/or library personnel to be held on a regular workday from 9:00 a.m. to 4:00 p.m. for in-service training. The place of the meeting shall be determined by the ARVRLS Librarian. Branches will be closed unless county boards make provision for substitute help.

Article V
Expenditure of Funds

Section 1. An annual audit shall be made to the board of the ARVRLS before the annual meeting in December.

Section 2. The budget and annual financial report must be in the regional office not later than five days after the end of the fiscal year.

Section 3. Expenditures of any money not specified in the budget must be approved by board at regular or called meetings.

Article VI
Order of Business

Section 1. The order of business shall be as follows:

1. Call to order – Include Roll call
2. Reading of minutes
3. Communications
4. Report of Librarian
5. Financials Report
6. Report of committees
7. Unfinished business
8. New business
9. Adjournment

Section 2. In case of emergencies for approval of reports conference calls or emails may be set up on a one to one basis or by committee for approval of routine reports. Any reports requiring board discussion and action for policy should be presented at a meeting of the board.

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Article VII
Quorum

Section 1. A quorum for the transaction of business shall consist of five members of the ARVRLS Board.

Article VIII
Committees

Section 1. Special committees shall be appointed by the chairman for the study and investigation of special problems; such committees shall serve until completion of the work for which they were appointed.

Article IX
Amendments

Section 1. These bylaws may be amended at any regular meeting of the ARVRLS Board by a majority vote of all members provided the amendment was stated in the call of the meeting.

Original Bylaws 1959
Updated 1982
Updated June 25, 2013